



Festus R-VI School District

Dr. Link Luttrell
Superintendent

Dr. Nicki Ruess
Asst. Superintendent

Mr. Jonathan T. Earnhart
Asst. Superintendent

August 1, 2021

Dear Parent/Guardian:

Children need healthy meals to learn. **The Festus R-VI School District** is offering free meals to ALL enrolled students due to **the COVID-19: Child Nutrition Response #85 Nationwide Waiver to Allow the Seamless Summer Option through School Year 2021-2022**. Households are still being requested to complete and submit an application for free and reduced price meals to the district for processing. Free and reduced data is used to help maintain meal count system requirements, report to the Department of Elementary and Secondary Education for funding formulas, and establish eligibility for other benefits, particularly **Pandemic Electronic Benefits Transfer (P-EBT)** and **Emergency Broadband Benefit**. This packet includes an application for free or reduced price meal benefits along with a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO QUALIFIES FOR FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Food Stamp Program/Supplemental Nutrition Assistance Program (SNAP), the Food Distribution Program on Indian Reservations (FDPIR) or **Temporary Assistance/Temporary Assistance for Needy Families (TANF)**, are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Household Size	Annually	Monthl y	Weekly
1	\$23,828	\$1,986	\$459
2	32,227	2,686	620
3	40,626	3,386	782
4	49,025	4,086	943
5	57,424	4,786	1,105
6	65,823	5,486	1,266
7	74,222	6,186	1,428
8	82,621	6,886	1,589
For each additional person add	+ 8,399	+ 700	+ 162

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet the aforementioned descriptions and haven't been told your children will get free meals, please call or e-mail **the Festus R-VI School District Director of Student Services – Mrs. Cara Pellerin at 636-937-8044/pellerincara@festusedu.com**

**Educating ALL Children To Meet
Tomorrow's Challenges**

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3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? *No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **your child's main school principal's office.***

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? *No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Festus R-VI School District Director of Food Service – Mrs. Brooklyn Ragsdale at 636-937-7747/ragsdalebrooklyn@festusedu.com***

5. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? *Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.*

6. I GET WIC. CAN MY CHILDREN GET FREE MEALS? *Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.*

7. WILL THE INFORMATION I GIVE BE CHECKED? *Yes. We may also ask you to send written proof of the household income you report.*

8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? *Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.*

9. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? *You should talk to school officials. You also may ask for a hearing by calling or writing to: **Assistant Superintendent, Mr. Jon Earnhart, at 636.937-4920, 1515 Mid-Meadow Lane – Festus, MO 63028.***

10. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? *Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.*

11. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? *List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.*

12. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? *Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.*

13. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? *Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.*

14. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? *List any additional household members on a separate piece of paper, and attach it to the application. You may contact the R-VI Director of Food Service at 636.937-7747 if you need a 2nd application or you may download and print an application from our website at www.festus.k12.mo.us*

15. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? *To find out how to apply for the Food Stamp Program/SNAP or other assistance benefits, contact your local assistance office or call 1-855-373-4636.*

16. CAN I APPLY ONLINE? *The application can be downloaded and printed from the Festus R-VI Website at: <http://www.festus.k12.mo.us/webpages/foodservice/> If you have other questions or need assistance, please contact the R-VI Director of Food Service – Mrs. Brooklyn Ragsdale at 636-937-7740*

Sincerely,

Link W. Lattrell

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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